

Application for Conditional Use

Reference Davis County Code: 15.20.409A

Information Sheet

Required Data:

1. Application Form	The form shall be completed and notarized.
2. Filing Fee - \$500	The fee shall accompany each application. Make checks payable to Davis County.
3. Covenants & Deed Restrictions	If there are any covenants or deed restrictions in effect relative to the subject property, please attach a copy.
4. Property Owners (Names & Addresses) Note: Planning Office will take care of this.	A list of names and the mailing address for owners of property within 300 feet from the outer boundary of the subject property shall be submitted. (Note: This includes property owners across the streets and in the rear of the subject property.)
5. Plot Plans	A plot plan shall be submitted drawn to the following specifications: 1. Plan submitted shall be black or blue line print; or drawn on clear white bond paper using black drafting ink. Sheet size: 18" x 24".
	2. Plan must have enough detail to show your property and adjacent property owners and zoning information.
	3. Plan shall be drawn large enough to show necessary detail at one of the following scales: 1" = 10' 1" = 20' 1" = 30' 1" = 40' 1" = 50' 1" = 60' 1" = 100'
	4. Plot Plan shall show the following information: a. Note of scale used b. North Arrow c. Street Names and Numbers d. Existing Building & Proposed Buildings e. Complete Dimensions f. Necessary Explanatory Notes g. Name & Address of Applicant

PROCEDURE:

1. The Planning commission meets the first Thursday of each month at 6:00 p.m.
2. Conditional Use Applications must be submitted to the Planning Office 30 days prior to the next meeting by 5:00 p.m.
3. A public hearing will be advertised in a newspaper of general circulation in the area.
4. Letter of notification will be sent to all property owners within 300' of the subject property, as well as the applicant or agent.
5. Conditional Use Applications will be heard at the regular scheduled meeting at which time the Planning Commission will also hold the public hearing.
6. At the Public Hearing you will present your request. The Planning Commission will then approve, deny, or approve with condition(s).
7. Additional questions regarding the above may be directed to the Davis County Planning staff, Davis County Courthouse, room 221, P. O. Box 618, Farmington, Utah 84025, or by phone, 801-451-3279.

